

SOURCING TREE - SAMPLE

Family	Category	Sourcing Group
Computers/Electronics	Non-operating Supplies	Electronic Equipment Lab Equipment and test materials Mid-Range Computer and Workstations PC And Peripherals
	Non-operating Supplies Total	
Computers/Electronics Total		
Consulting Services	Professional Services	Engineering Design Information Technology Management consulting Other Consulting Services
	Professional Services Total	
Consulting Services Total		
Energy	Utilities	Electricity Oil/Gas
	Utilities Total	
Energy Total		
Facilities	Yearly Recurring Capital Expenditure	Buildings/Construction HVAC / Facilities Equipment
	Yearly Recurring Capital Expenditure Total	
Facilities Total		
Facilities Management	Operating Services	Building Maintenance/Janitorial Services Construction services, architectural, facilities engineering Facilities Management Other Food Service/Catering Ground Maintenance Property Leasing, temporary floor space rental Security Services
	Operating Services Total	
Facilities Management Total		
Financial Services	Professional Services	Audit/Accounting/Tax Investment/Financial advisory and consulting
	Professional Services Total	
Financial Services Total		
Freight and Logistics	Logistics	Duty Freight Logistics Management
	Logistics Total	
Freight and Logistics Total		
Human Resources	Professional Services	Benefits Administration Employee Relations/Human Resources Recruitment
	Professional Services Total	
Human Resources Total		
Mail Services	Operating Services	Postal
	Operating Services Total	
Mail Services Total		
Market Development & Coop Advertising	Other Expense	Market Development & Coop Advertising
	Other Expense Total	
Market Development & Coop Advertising Total		
Miscellaneous expenses	Other Expense	Miscellaneous expenses
	Other Expense Total	
Miscellaneous expenses Total		
Non Sourceable	Non Sourceable	Employee Payroll and Related Interco Transfer Non Sourceable Other Property Tax Taxes
	Non Sourceable Total	
Non Sourceable Total		
Office Equipment	Yearly Recurring Capital Expenditure	Copiers/Fax Office Equipment Other Telecom /Networking Equipment
	Yearly Recurring Capital Expenditure Total	
Office Equipment Total		
Office Supplies	Non-operating Supplies	Furniture (Desks, chairs, bookshelves, partician) Office Supplies Overall Paper/Stationary
	Non-operating Supplies Total	
Office Supplies Total		
Other Operating Services	Operating Services	Contract Programming/Software Developers Equipment Repair Outsourced Functions (End user support & Help Desk Tooling Labor
	Operating Services Total	

Family	Category	Sourcing Group
Other Operating Services Total		
Printing	Non-operating Supplies	Business Printing Services (HR, Finance, Training/Education printing) Direct Mail Advertising Marcom printing and publication
	Non-operating Supplies Total	
Printing Total		
R&D equipment	Yearly Recurring Capital Expenditure	Lab Equipment (Capitalized) R&D equipment
	Yearly Recurring Capital Expenditure Total	
R&D equipment Total		
Relocation/Moving	Administrative Services	Relocation/Moving
	Administrative Services Total	
Relocation/Moving Total		
Repair and Maintenance	Operating Services	Computer Service Contracts Technical Maintenance
	Operating Services Total	
Repair and Maintenance Total		
Risk Management	Professional Services	Health Insurance and Services Property Insurance Risk Management other Workers Compensation
	Professional Services Total	
Risk Management Total		
Royalties	Other Expense	Royalties
	Other Expense Total	
Royalties Total		
Sales and Marketing	Professional Services	Advertising Media Placement (Print, broadcast) Advertising Production (Radio, TV) Advertising Promotional Materials and products Event Marketing Market Research/Data Public Relations/Creative Agencies Sales and Marketing Video duplication, localization, and translating services
	Professional Services Total	
Sales and Marketing Total		
Software	Non-operating Supplies	Design and Test Software ERP/ Database Network Software Shrink wrap software Software Development Tool
	Non-operating Supplies Total	
Software Total		
Telecommunications	Utilities	Data Communications Mobile Services Online/Network Services Telecommunication Other
	Utilities Total	
Telecommunications Total		
Temp Labor	Operating Services	Temporary Employment (Non production) Temporary Labor Supply (Production)
	Operating Services Total	
Temp Labor Total		
Training	Administrative Services	Conference/Periodicals/ Technical manuals Employee Management/Technical Training
	Administrative Services Total	
Training Total		
Travel and Entertainment	Administrative Services	Accommodation Air Travel Car Rental Meals and Entertainment Travel Admin
	Administrative Services Total	
Travel and Entertainment Total		
Vehicles	Yearly Recurring Capital Expenditure	Passenger Cars
	Yearly Recurring Capital Expenditure Total	
Vehicles Total		
Warehousing	Logistics	Inventory Management
	Logistics Total	
Warehousing Total		
Water/Sewer	Utilities	Water/Sewer
	Utilities Total	